



Help us go paperless
Save money, save a tree

Paperless Billing



Enroll in paperless billing

Customer Information:

NAME: _____

HOME PH: _____ CELL PH: _____

ADDRESS: _____

ACCOUNT NUMBER: _____

E-MAIL: _____

Terms and Conditions:

- Once enrolled in the electronic e-bill program, you are responsible for ensuring receipt of the e-mail.
- The City of Mt. Morris will e-mail your statement to the address you provide and if you fail to receive it, you are responsible for all charges on the account. If payment is received after the due date, penalties will apply.
- In order to ensure that we are able to provide you with accurate billing information, you must update us with any change in your e-mail address.
- You will no longer receive a copy of your water bill thru the US Postal Service. Once the system transition is complete, the e-mail water bill will be the only copy sent.
- If you use spam filters for e-mails, please add the City of Mt. Morris Utility System to your approved senders list, waterclerk@cityofmtmorris.org
- All electronic bill statements can be printed and saved electronically to your computer for your records.

Signature:

I have read and understand the Terms and Conditions, and by signing below, I authorize the City of Mt. Morris to send water bills for this account to my email address.

Signature: _____

Date: _____



Save the cost of paper billing: Forget about stamps and envelopes or having to get a paper bill.

Cut back on trips to the post office and mailbox: Save a few minutes by opening bills immediately from your in-box—plus you can stay in your pajamas a little longer.

Don't wait: Tired of waiting for the Post Office to deliver your water bill? Sign up for E-Billing and get it the same day it's billed!

Be environmentally friendly: Go green by reducing the demand for paper and natural resources.



Termination Form:

Customer Information:

DATE: _____

NAME: _____

ADDRESS: _____

ACCOUNT NUMBER: _____

REASON: (optional) _____

Terms and Conditions:

- By signing this form you are agreeing to terminate your Paperless Billing. On the next billing cycle the City of Mt. Morris will mail your Utility Bill via US Postal Service, if you fail to receive your bill, you are responsible for all charges on the account. If payment is received after the due date, penalties will apply.

Signature: _____